SAEC
PRESENTED BY SEAS EDUCATION

2024 SEAS ATTAIN 3.0 STAFF USER OVERVIEW

SEAS ATTAIN LOGIN

- Initial Access - Email Confirmation (email/password)

USER ROLES/USER PROFILE

- Each role is setup based on permissions set by the district
- Default dashboard
- Default Program

MESSAGE CENTER

- Send and receive messages
- Meeting invites
- Student transfer notification

DASHBOARD

- Snapshot of your Caseload, Overdue Events, Upcoming Events, Student Program, etc.

CASELOAD/WATCH LIST

- Overdue, No Due Date, Monthly View, Show More, Print
- Event Details
- View Caseload List
- Watch List (How to add/remove students)

LAUNCH PAD

- Variety of filters to narrow results based on your caseload
- Event Details, Expanded View

STUDENT CENTRAL

- View and or update your student's demographic information
  - Demographic
  - Contacts - Parent/Guardian
  - Enrollments
  - Staff Assignments
  - Notes and Additional Documents
  - Program Summaries

ADDING A PROGRAM

- Adding a program to a student
- Starter Events

PACKET FUNCTIONALITY

- IEP Packet Meeting Scheduler, Notice forms
- IEP Packet Wizards - Services, Goals, Accomodations
- Importing Form Data
- Printing

PROGRAM CENTRAL

- +Packet - adding on demand packets
- Program Status
- Displaying ALL Student Packet(s) - "To Do", "In Progress", "Current Plan", Locked, Notes

ENTERING PROGRESS

- Access, Documenting & Locking Progress Reporting
- Progress Monitoring

PRINT CENTRAL

- Print for multiple students

AMENDMENTS

- Amend the current plan

GOAL BANKS

- Goal Bank Management
- Using brackets when creating goals & objectives

TRANSFER PACKET

- Review purpose and outcomes

SMARTEVAL

- Adding & managing SmartEval Reports

REPORTS

- Creating/Viewing Reports
- Review AR Global Reports

ELECTRONIC SIGNATURE

- Completing the signing process

QUESTIONS & ANSWER

- Discussion of other products (CLASS, 504, RTI, /Beh, Medicaid, SmartEval, ELL, Gifted)

NEW FEATURES
PARENT PORTAL
PROGRESS REPORTING

NOTE: Attain is compatible with Chrome, Firefox, and Safari. We do not recommend using Internet Explorer or Edge.

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NOTES

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GET CONNECTED
SOCIAL & WIFI

WiFi Details:

Network name:
SEAS

Password:
2024SAEC

FACEBOOK
/seasedu

TWITTER
@seasedu

LINKEDIN
/seaseducation